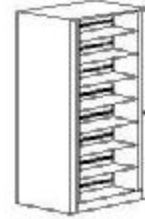




## ROTARY FILE GENERAL SPECIFICATIONS



**SCOPE:** Furnish labor, materials, equipment and transportation to provide High Density, Multimedia Rotary Filing Systems as specified herein and/or shown on attached drawings.

**WARRANTY:** Vendor shall guarantee that the entire system, and the installation, shall be as specified and shall further guarantee that the completed system will be free from defects in material workmanship for a minimum of twenty years for the assembled base of each unit and five years (*seven years for G.S.A.*) for the balance of the equipment. A copy of the warranty should be submitted with bid along with product's cycle testing documentation.

**TEN (10) YEAR MAINTENANCE AGREEMENT:** *Standard with all GSA sales and available to commercial buyers.* Manufacturer shall, through its authorized dealer, furnish both parts and labor on the base and turning platform mechanism on equipment purchased as "new" for a period of ten (10) years from date of installation. Corrective maintenance shall consist of an on-call, on-site repair and/or replacement of all unserviceable parts of components dealing with the Direct Line Rotary File base and turning platform mechanism only. This agreement shall be "in addition to" all other warranties in effect. A copy of the agreement shall be furnished upon request.

**RELATED:** The entire system shall be furnished and installed in compliance with seismic requirements as set forth in the Uniform Building Code or state amended Building Code as required. Seismic Calculations must be provided if installation is located within Seismic Regions Zone 3 or Zone 4 as shown on Table 23-2 of the Uniform Building Code.

**QUALIFICATIONS:** Manufacturer must be capable of providing product that is A.D.A. friendly. Units should be operable with one hand and allow wheel chair bound employees' access to the unit. No aisle protrusions (levers, handles, or foot pedals) will be acceptable.

**QUALITY ASSURANCE:** Submit manufacturer's literature illustrating cabinets, color selections available, installation instructions, cycle testing documentation, and additional shop drawings, floor plans, and layouts pertinent to this project. Failure to include a complete parts list of the product for this job will be cause for rejection of entire proposal.

**SAMPLES:** After review of product data, shop drawing, and calculation data, vendor must be prepared to provide samples of key components such as bases, doors, etc...and specific accessories. Only after review, and written approval of such samples will production of high density, multi-media rotary filing systems begin. Approved samples may become part of the project/installation.

DELIVERY, STORAGE AND HANDLING: Deliver as close to installation date as possible, but not before proper facilities are available for handling, storing, and protecting cabinets. Cabinet components must be new and delivery must be made in new factory packages labeled to indicate contents. Any storage on site will be at the vendors' risk. Assembly to be coordinated with requirements of any related work or trades on the project site.

CLEANING, PROTECTION & INSTRUCTION: All units must be cleaned after assembly. All packaging materials must be removed from project site daily and area left in broom swept condition. Installation must be protected from damage during remainder of construction and in any event until owners' final acceptance. The material should be constructed in such a way that assembly off-site and moving to destination is possible. Training sessions for operating and maintenance personnel must be available at no additional charge.